

Hazard Mitigation & Climate Adaptation Planning: Meeting Roadmap

Meeting & Milepost Markers

 Local Planning Team Meeting

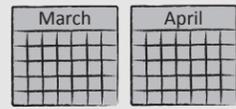
 Regional Workshop

 Local Public Workshop

 Procedural Action

 Element of the LHMP

Establish a Team & Project Management



Getting Started – Pre-meeting organization

- Find and review old LHMP|CAP (if exists).
- Identify core team members.
- Reflect on past community engagement.

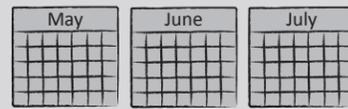
Workshop 1 – Community Engagement

Outcome: Resources to create an effective community engagement strategy.

Kick-off meeting

- Review existing LHMP and identify areas that need to be updated.
- Identify potential points of planning coordination, such as general plan updates, or climate adaptation planning.
- Assign members to review existing plans and programs.
 -  Organize findings into Chapter 3 - Capability Assessment.
- Develop community engagement strategy.
- Identify important groups not at the table.

Identify and Assess Hazards



Community Profile & Asset Inventory

- Assign members to obtain and organize local data.
 -  Organize findings into Chapter 4 - Community Profile.

Workshop 2 – Hazard & Risk Assessment

Outcome: Introduced to content, tools, and data for a local risk assessment.

Risk Assessment Kick-off

- Determine hazards of local concern.
 -  Organize findings into Hazard Identification portion of Chapter 5.
- Agree on an assessment methodology and assign tasks.
 -  Organize findings into Risk Assessment portion of Chapter 5.

Risk Assessment Review

- Review local risk assessment.
- Summarize vulnerability.
- Prepare materials for public workshop.

Public Workshop - Introduction to LHMPs & Vulnerability Review

Outcome: Engage citizens and introduce the idea of hazard mitigation. Share the draft risk assessment and ask for feedback, and have them share with friends and neighbors.

Develop Hazard Mitigation & Adaptation Goals & Strategies



Workshop 3: Mitigation and Adaptation Strategy

Outcome: Obtain draft materials of mitigation and adaptation actions that respond to community goals. Gauge feasibility of actions.

Goal & Strategy Development Kick-off

- Identify mitigation and adaptation goals.
- Prepare materials for public workshop.

Public Workshop - Develop Mitigation Goals and List of Strategies

Outcome: Public helps develop goals and list of mitigation/adaptation strategies. The workshop should provide actionable feedback.

Develop Mitigation Strategies

- Analyze public workshop results.
- Organize full list of possible goals and future mitigation/adaptation actions.
 -  Organize findings into a preliminary draft of Chapter 6 Mitigation Strategies.

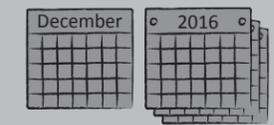
Public Workshop - Prioritizing Goals & Strategies

Outcome: Citizens are tasked with reviewing prioritization of strategies. The workshop should provide the planning team with actionable feedback.

Planning Team Meeting – Implementation & Prioritization

- Evaluate and prioritize actions.
- Develop action plan for implementation of strategies.
 -  Organize and finalize Chapter 6 Mitigation Strategies.

Adoption & Implementation



Planning Team Meeting – Integration

- Incorporate into existing plans and procedures.
 - Develop plan maintenance procedures and continued public involvement.
 -  Document integration in Chapter 7 Maintenance Procedure.

Submit LHMP to CalOES for Review

- CalOES reviews and sends any changes back to jurisdiction.
- Jurisdiction makes the changes - CalOES forwards the LHMP to FEMA for review.

****This review can take up to 3 months.****

FEMA Approves Plan

- FEMA works directly with city if changes are needed.

Adopt LHMP at Council | Board

- An adoption resolution is taken to the jurisdictions governing council | board.

Submit adoption resolution to FEMA

****Most Bay Area plans are set to expire on March 24, 2016.****

Table of Contents of Sample Mitigation & Adaptation Plan

1. Introduction
2. Planning Process
3. Capability Assessment
4. Community Profile
5. Hazard Identification & Risk Assessment
6. Mitigation Strategies
7. Maintenance Procedure